

# AGENDA

Meeting of the Board of Directors

10:00 AM, Wednesday December 7, 2016

Meeting Location:

InterWest Insurance Services, LLC

Redding Office

310 Hemsted Drive, Suite 200 (2<sup>nd</sup> Floor)

Redding, CA 96002

Phone (530) 222-1737



NORTHERN CALIFORNIA  
SCHOOLS INSURANCE GROUP



## 1. CALL TO ORDER & ROLL CALL – President Adam Hillman

(If unable to attend, please provide a written request assigning another director to carry your proxy).

Welcome new directors and guests.

Guests: **Aiello, Goodrich & Teuscher** (Formerly KCoe Isom): Robert Griffith

**Nor Cal ReLiEF/Keenan**: Tom Russo & Kelley Bosch

**SETECH/Keenan**: Laurena Grabert

## 2. APPROVAL OF AGENDA

Attached

Action

## 3. PUBLIC COMMENTS

*Members of the public may address the Board of Directors regarding any items on the agenda within the subject matter jurisdiction of the Board, provided that NO action may be taken on off-agenda items unless authorized by law. Comments shall be limited to 3 minutes per person and 20 minutes for all comments, unless different time limits are set by the President subject to the approval of the Board.*

## 4. APPROVAL OF MINUTES

4.1 Approve the Minutes of the 05-18-16 Board Meeting

Attached

Action

## 5. TREASURER'S REPORT – Treasurer Deborah Pendley

5.1 Consider Annual CPA Audit for 06-30-16 – Robert Griffith

Attached

Action

5.2 Consider 10-31-16 Financial Status Report – Deborah Pendley

Attached

Action

5.3 Consider 10-31-16 Treasurers Report – Deborah Pendley

Attached

Action

5.4 Consider Check Register 05-01-16 through 10-31-16 – David Flores

Attached

Action

5.5 Report on 10-31-16 Investment Report – Erik Knak

Attached

Inform

## 6. JPA MANAGER'S REPORT – Erik Knak

6.1 Report on ReLiEF Board Meeting October 2016

Inform

6.2 Report on NCR Matching Grant Program

Attached

Inform

6.3 Report on NCR Changes to Auxiliary Organization Policy

Attached

Inform

6.4 Report on NCR Active Shooter Summit

Attached

Inform

6.5 Report on FPPC Form 700 eDisclosure

Attached

Inform

- |  |  |                 |
|--|--|-----------------|
| <b>7. RISK CONTROL CONSULTANT REPORT – Justin David</b>        |  |                 |
| 7.1  | Report on Risk Control Inspections & Responses             | Inform          |
| 7.2  | Report on NCSIG Safety News Bulletins                      | Attached Inform |
| <b>8. CLAIMS ADMINISTRATOR’S REPORT – Erik Knak</b>            |  |                 |
| 8.1  | Quarterly Claims Status Report for 09-30-16                | Attached Inform |
| 8.2  | Report on NCR Claims Trends                                | Attached Inform |
| <b>9. NOR CAL ReLiEF REPORT – Tom Russo &amp; Kelley Bosch</b> |  |                 |
| 9.1  | Report on ReLiEF Status & Executive Summaries              | Attached Inform |
| 9.2  | Update on 2016 Legislation                                 | Attached Inform |
| 9.3  | Report on SafeSchools Online Training                      | Attached Inform |
| 9.4  | Report on STOPit Pilot Program                             | Attached Inform |
| <b>10. SELF REPORT – Erik Knak</b>                             |  |                 |
| 10.1   | Report on SELF Status / Developments                       | Attached Inform |
| <b>11. OLD BUSINESS – Erik Knak</b>                            |  |                 |
| 11.1   | Report on NCSIG Abuse Prevention Training Policy           | Attached Inform |
| 11.2   | Report on NCSIG Distribution of 06-30-15 Retained Earnings | Attached Inform |
| <b>12. NEW BUSINESS</b>  |  |                 |
| 12.1   | SETECH Financial Report Years 2015-2016 – Laurena Grabert  | Attached Action |
| 12.2   | Report on RMS 2016 Claims Audit – Steve Williams           | Attached Action |
| 12.3   | Consider NCSIG Conflict of Interest Policy Amendment       | Attached Action |
| 12.4   | Approval of Lassen Antelope Volcanic Academy (LAVA)        | Attached Action |
| 12.5   | Approval of CPA Authorization & Release to AGT             | Attached Action |

**13. CONSIDER NEXT BOARD MEETING TUESDAY MAY 23, 2017.**

**14. ADJOURNMENT**

**Americans with Disabilities Act**

The Northern California Schools Insurance Group (NCSIG) conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of NCSIG, shall be made to: Erik Knak, JPA Manager, NCSIG, 310 Hemsted Drive, Suite 200, Redding, CA 96002, (530) 222-1737.